



REPUBLIC OF THE PHILIPPINES
PROVINCE OF PANGASINAN
MUNICIPALITY OF ANDA
OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 92
Series of 2020

AN ORDER CREATING A PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) IN THE MUNICIPALITY OF ANDA, PANGASINAN

WHEREAS, pursuant to CSC Resolution No. 010112 dated January 10, 2001, the Commission hereby adopts the following revised policies on Program on Awards and Incentives for Service Excellence (PRAISE). These policies, developed and refined in Consultation with the different sectors of the government.

WHEREAS, the PRAISE shall adhere to the principle of providing incentives and awards based on performance, innovative ideas and exemplary behavior.

WHEREAS, the PRAISE shall give emphasis on the timeliness of giving award or recognition. Aside from conferment of awards during the traditional or planned awarding ceremonies, the spirit of on – the spot grant or recognition shall be institutionalized.

WHEREAS, the PRAISE shall provide both monetary and non – monetary awards and incentives to recognize, acknowledge and reward productive, creative, innovative and ethical behavior of employees through formal and informal mode.

For this purpose, the System shall encourage the grant of non – monetary awards. Monetary awards shall be granted only when the suggestion, invention, superior accomplishments and other personal efforts results in monetary savings which shall not exceed 20% of the savings generated.

NOW, THEREFORE, I, JOGANIE C. RARANG, Municipal Mayor of Anda, Pangasinan, by virtue of the powers vested in me by law, do hereby create a Program on Awards and Incentives for Service Excellence (PRAISE) with the following;

SECTION 1. COMPOSITION

| | | |
|----------|----------------------|----------------------------------|
| Chairman | : Joganie C. Rarang | - Municipal Mayor |
| Members | : Regina C. Casulla | - Municipal Treasurer |
| | : Suny C. Olermo | - MPDC |
| | : Irma C. Catabay | - HRMO |
| | : Mac Arthur F. Aseo | - Pres. Rank in File Association |
| | : Sylvia P. Cacho | - Treasurer's Office |

SECTION 2. Duties and Function:

1. The head or agency or authorized representative shall be responsible overseeing the System's operation and the Human Resource Management unit shall serve as the System's Secretariat.
2. The PRAISE Committee shall ensure that productivity, innovative ideas, suggestions and exemplary behavior can be identified, considered, managed and implemented on a continuing basis to cover employees at all levels.
3. The PRAISE Committee shall be responsible for the development, administration, monitoring and evaluation of the awards and

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incentives system of the agency. The agency may, however, employ an external or independent body to assist the PRAISE Committee to judiciously and objectively implement the system of incentives and awards.

4. The PRAISE Committee shall establish its own internal procedures and strategies. Membership in the Committee shall be considered part of the member's regular duties.

SECTION 3. EFFECTIVITY:

This Executive Order shall take effect immediately.

Done in the Municipality of Anda, Pangasinan, this 14th day of September, 2020.


HON. JOGANIE C. RARANG
Municipal Mayor