



REPUBLIC OF THE PHILIPPINES
PROVINCE OF PANGASINAN
MUNICIPALITY OF ANDA
OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 05
Series of 2021

**UPDATING AN EXECUTIVE ORDER ESTABLISHING THE MUNICIPAL DISASTER
RISK REDUCTION AND MANAGEMENT OPERATION CENTER OF THE
MUNICIPALITY OF ANDA, PANGASINAN**

WHEREAS, the geographical location of the Municipality of Anda, Pangasinan is vulnerable to natural disaster such as typhoon, earthquake, tsunami, storm surge, flash floods and landslides as well as human induced disaster that pose a clear and imminent peril against lives and properties:

WHEREAS, it is settled that the government is under onus to protect human lives at all times and that disaster of such severity and magnitude render effective response beyond the capabilities of the government;

WHEREAS, in line with the objective of the National Government to have zero casualties and thus mitigate the effects of man-made natural disaster and consistent with the provision of RA 10121 otherwise known as "Philippine Risk Reduction and Management Act of 2010";

WHEREAS, mandated by RA 10121, the Municipal Disaster Risk Reduction and Management Council shall establish and Operating Facility on a 24/7 basis before, during and after calamity to be known as the Municipal Disaster Risk Reduction and Management Operation Center (MDRRMOC) of Anda, Pangasinan;

NOW, THEREFORE, I, JOGANIE C. RARANG, Municipal Mayor of Anda, Pangasinan by virtue of powers vested in me by the law do hereby order:

SECTION 1. CREATION.

There shall be a Municipal Disaster Risk Reduction and Management Operation Center in the Municipality of Anda, Pangasinan herein referred as Municipal Disaster Risk Reduction and Management Operation Center.

The Municipal Disaster Risk Reduction and Management Operation Center shall be manned 24/7 by disaster response and rescue abled personnel who will be appointed by the Chairman of the MDRRMC.

SECTION 2. POWERS AND FUNCTIONS.

The Municipal Disaster Risk Reduction and Management Operation Center shall be separate and distinct form the Office of the Civil Defense and shall have the following tasks and responsibilities.

- 1.1. it shall serve as an information bank facility and clearing house wherein all reports and other pertinent document relating to disaster issues coming form line agencies and LGU's be retained.
- 1.2. The Operation Center shall serve as convergence area for all stakeholders for coordinated response during emergency.
- 1.3. It shall provide accurate information for appropriate action or response.
- 1.4. Strengthen linkage with the private sectors, CSOs, NGOs, INGOs volunteer and other stakeholders



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- 1.5. Monitor all emergency related event (Natural or Manmade) on a 24/7 basis especially those with potential impact to the municipality.
- 1.6. Organize and conduct trainings, orientation and knowledge management activities on disaster risk reduction.
- 1.7. Disseminate information and raise public awareness about hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter measures.
- 1.8. Serves as Radio Communication Network Center for transmitting and receiving emergency reports from different barangays.
- 1.9. Ensure that communication equipment (e.g., radio, mobile phones) are at all times available, functional and ready for use in emergencies and disasters
- 1.10 Coordinate with all government agencies, NGOs, CSOs, during emergency.
- 1.11 Establish a Municipal DRRM hotline for emergency and /or disaster purposes.

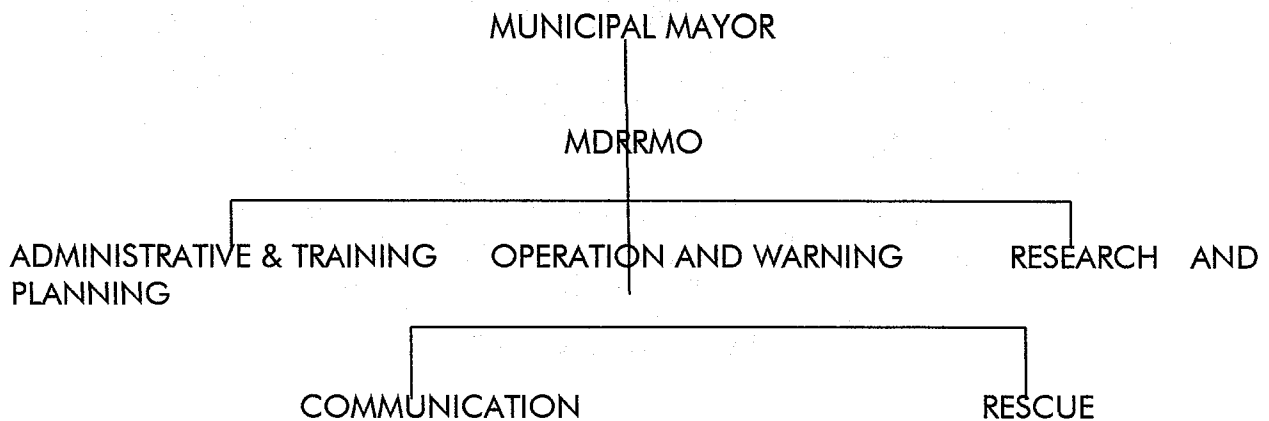
The Operation Center of the MDRRMC shall coordinate closely with the Provincial DRRMC Pangasinan. Information gathered verified will be submitted to the Chairman of the Chairman of the Provincial Disaster Risk Reduction and Management Council and copy furnished to Office of Civil Defense for transmission to National Disaster Risk reduction and Management Center.

SECTION 3. ORGANIZATION AND MANAGEMENT

3.1 Organization Structure

The Operation Center shall be organized and managed by the Local Disaster Risk Reduction and Management Officer.

The Municipal Disaster Risk Reduction and Management Office have three (3) divisions such as: Administration and Training, Planning, and Operation and Warning. The functions are set the direction, development, implementation and coordination of the Disaster Risk Reduction and Management program and activities within their territorial jurisdictions.



3.2 The Function and Responsibilities of the following divisions, to wit:

3.2.1 Administrative Training Operations

1. Organize and conduct training, orientation, knowledge and management activities on Disaster Risk Reduction and Management Concern.
2. Prepare and submit to the Municipal Legislative Assembly the MDRRMO Plan and Budget, proposed programming of MDRRMF, other regular funding sources and budgetary support.



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3. Organize, train and supervise the local emergency response team.
4. Disseminate information and raise public awareness about hazards, vulnerabilities, and risk, their nature, effects, early warning signs counter emergency measures.
5. Develop, strengthen and operationalize mechanism for partnership or develop networking with the private sector, CSO's and other volunteer groups.
6. Prepare and submit the report on the utilization of the MDRRMF and other Disaster Risk Reduction and Management Resources to the Commission on Audit, copy furnished the concern offices.
7. Coordinate other disaster risk reduction and management activities.
8. Act on other matters relative to administrative functions.

3.2.2 Planning and Research Division

1. Design program and coordinate Disaster Risk Reduction and Management activities consistent with the National Council Standards.
2. Facilitate and support risk assessment and contingency planning activities.
3. Coordinate Local Disaster Risk Information which includes natural hazards, vulnerabilities and climate change risks and maintain local risk maps.
4. Identify, assess and manage hazard vulnerabilities and risk.
5. Maintain a database of human resource, equipment directions and locations or critical infrastructures and their capacities.
6. Take all necessary steps on a continuing basis to maintain, provide or arrange the provision of or to otherwise make available, suitable-trained and competent personnel for effective delivery of basic services.
7. Formulate and implement a comprehensive and integrated MDRRMF in accordance with the National Framework and Policies on disaster risk reduction and in harmony with the Municipal Legislative Priority Agenda.
8. Act on other matters that may be authorized and deemed necessary.

3.2.3 Operation and Warning Division

1. Operate a multi-hazard early warning system, linked to disaster risk reduction.
2. Provide accurate and timely advice to national and local emergency organizations.
3. Respond to and manage the adverse effects of emergencies and carry our recovery activities in the affected area, ensuring that there is efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, and;
4. Act as other matter that may be authorized and deemed necessary;

3.2.4 Rescue and Communication Section

1. The communication section shall be responsible to receive and transmit information regarding impending emergencies and disasters and act as vital means of communication during emergency activities.
2. The Rescue Section shall handle or take lead on actual rescue activities during emergencies and or disasters and constantly give recommendation to make rescue activities efficient and effective as possible.

SECTION 4. FUNDING REQUIREMENT FOR THE EMERGENCY OPERATION CENTER

The operational budgetary requirements of establishing and maintaining the Municipal Disaster Risk Reduction and Management Operation Center shall be provided by the Municipal Mayor out of the Municipal Government's local fund in which the amount will be at the discretion of the Local Executive.



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SECTION 5. SEPARABILITY CAUSE.

The Executive Order shall not preclude subsequent issuances and orders that would enhance the effectiveness of the Disaster Risk reduction and Management Operation Center.

SECTION 6. REPEALING CAUSE.

All rules, regulations and other issuances that may be found inconsistent with this Executive order are hereby repealed, revoked or rescinded accordingly.

SECTION 7. EFFECTIVELY.

This Executive Order shall take effect immediately upon its approval.

Done this 7th day of January 2021 at Anda, Pangasinan.


JOGANIE C. RARANG
Municipal Mayor