



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PANGASINAN  
**MUNICIPALITY OF ANDA**

**NOTICE TO PROCEED**

October 17, 2022

**NATANIEL DON ELACION**  
Manager  
RICHDON OFFICE SUPPLIES AND EQUIPMENT TRADING  
Binmaley Pangasinan

Dear Ma'am:

The attached Purchase order having been approved, notice is hereby given **RICHDON OFFICE SUPPLIES AND EQUIPMENT TRADING** that delivery may proceed of the **PROCUREMENT OF FURNITURE FOR MAYORS OFFICE USE** upon acknowledge receipt and acceptance of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipality of Anda.

Very truly yours,

**HON. JOGANIE C. RARANG**  
*Municipal Mayor*

I acknowledge receipt of this Notice on 10/17/22

Name of Representative of the Bidder: NATHANIEL DON ELACION

Signature: 