



REPUBLIC OF THE PHILIPPINES
PROVINCE OF PANGASINAN

MUNICIPALITY OF ANDA

NOTICE TO PROCEED

August 18, 2022

NATANIEL DON ELACION
Manager
RICHDON OFFICE SUPPLIES AND EQUIPMENT TRADING
Binmaley, Pangasinan

Dear Ma'am:

The attached Purchase order having been approved, notice is hereby given **RICHDON OFFICE SUPPLIES AND EQUIPMENT TRADING** that delivery may proceed of the **PROCUREMENT OF OFFICE SUPPLIES UNDER THE OFFICE OF THE MUNICIPAL BUDGET USE** upon acknowledge receipt and acceptance of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Municipality of Anda**.

Very truly yours,


HON. JOGANIE C. RARANG
Municipal Mayor

I acknowledge receipt of this Notice on 8/18/22

Name of Representative of the Bidder: NATANIEL DON ELACION

Signature: 