



REPUBLIC OF THE PHILIPPINES
PROVINCE OF PANGASINAN

MUNICIPALITY OF ANDA
BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

March 6, 2023

NATANIEL DON ELACION

Manager

RICHDON OFFICE SUPPLIES AND EQUIPMENT TRADING

Binmaley, Pangasinan

Dear Sir:

The attached Purchase order having been approved, notice is hereby given **RICHDON OFFICE SUPPLIES AND EQUIPMENT TRADING** that delivery may proceed of the **PROCUREMENT OF OFFICE SUPPLIES AND MATERIALS UNDER THE OFFICE OF THE MUNICIPAL BUDGET OFFICER** upon acknowledge receipt and acceptance of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipality of Anda.

Very truly yours,

HON. JOGANIE C. RARANG
Municipal Mayor

I acknowledge receipt of this Notice on _____

Name of Representative of the Bidder: _____

Nataniel Elacion

Signature: _____