

**PURCHASE ORDER**  
Municipality of Anda  
Anda, Pangasinan

Supplier **MARCRIS ENTERPRISES**  
Address **Lingayen, Pangasinan**

P.O. No. 22-07-2022  
7-7-22

P.R. No. 002022-339

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery **Anda, Pangasinan**

Delivery Term **FOB DESTINATION**

Date of Delivery:

Payment Term **COD**

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	1	pc	Toner TK 4109	7,750.00	7,750.00
2	5	pc	record book 500pages	140.00	700.00
3	5	ream	bookpaper A4	300.00	1,500.00
4	7	ream	bookpaper long	320.00	2,240.00
5	4	pcs	ink black	360.00	1,440.00
6	4	pcs	ink colored	400.00	1,600.00
7	1	ream	bookpaper A3	480.00	480.00
					15,710.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of percent for every day of delay shall be imposed.

Conforme:

very truly yours,

**MARCRIS ENTERPRISES**

(Signature over printed name)

**JOGANIE C. RARANG**

(Authorized Official)

(Date)

(In case of Negotiated Purchase pursuant to Sec. 369 (a) of RA 7160, this portion must be accomplished).

Approved to be purchased thru negotiated purchase per Sanguniang Res. No. \_\_\_\_\_

Doc. No. 497  
Page No. 2  
Book No. 26  
Series of 2022

**ATTY. CIRILO B. RADOC**  
NOTARY PUBLIC  
Notary Public UNTIL DEC. 31, 2022  
PTR No. 0734318  
ALAMINOS CITY, PANG  
IBP LIFETIME No. 0851,  
ROLL No. 32993  
MCLE No. VI-0007158