PURCHASE ORDER
Municipality of Anda
Anda, Pangasinan

Supplier: **MARCRIS ENTERPRISES**
Address: **Lingaen, Pangasinan**

P.O. No. 393-08-2022
DATE : 8-2-22
P.R. No. 072022-391
DATE : 7/18/2022

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: LGU-Anda, Pangasinan
Date of Delivery:
Delivery Term: FOB DESTINATION
Payment Term: COD

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	Pcs.	12	Ballpen	15.00	180.00
2	Pack	3	Battery AAA	40.00	120.00
3	Pc.	1	Broom (Soft) Tambo	200.00	200.00
4	Pc.	1	Broom (Stick) Tingting	60.00	60.00
5	Pack	1	Cutter blade	16.00	16.00
6	Pc.	3	Detergent powder	15.00	45.00
7	Pc.	1	Diswashing liquid	100.00	100.00
8	Pc.	2	Doormat	120.00	240.00
9	Bundle	1	Envelop, (brown)long x 100	1,200.00	1,200.00
10	Unit	1	External Hard Drive, 1 TB	3,500.00	3,500.00
11	Bundle	3	Folder, Long (per 100pcs)	800.00	2,400.00
12	Pcs.	1	Glass Cleaner	280.00	280.00
13	Pcs.	2	Hand soap, liquid 500ml	160.00	320.00
14	Bottle	4	Ink refill , Black	360.00	1,440.00
15	Bottle	4	Ink refill , colored	400.00	1,600.00
16	Pc	1	Ink for stamp pad, violet	50.00	50.00
17	Pc.	1	Multi insect killer spray	350.00	350.00
18	ream	12	Bookpaper multipurpose short substance 20	284.00	3,408.00
					15,509.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

MARCRIS ENTERPRISES
(Signature over printed name)

(Date)

JOGAME C. RARANG
(Authorized Official)

(In case of Negotiated Purchase pursuant to Sec. 369 (a) of RA 7160, this portion must be accomplished).
Approved to be purchased thru negotiated purchase per Sanguniang Res. No._____.

Certified Correct:

_____ Date: _____

CamScanner