

PURCHASE ORDER

Municipality of Anda
Anda, Pangasinan

Supplier Address **MARLYN SAVEMORE ENTERPRISES**
Anda, Pangasinan

P.O. No. 928-8-2022
Date 8-2-22

P.R. No. 072022-392

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery **Anda, Pangasinan**

Delivery Term: FOB DESTINATION

Date of Delivery:

Payment Term: COD

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	can	1	Air Freshener, aerosol	120.00	120.00
2	bottle	10	Alcohol, 68-70%, 500ml	120.00	1,200.00
3	pc	15	Ballpen	15.00	225.00
4	ream	10	Book Paper multipurpose Short, Substance 20	284.00	2,840.00
5	ream	10	Book Paper multipurpose Legal, Substance 20	330.00	3,300.00
6	piece	13	Correction Tape	60.00	780.00
7	can	6	Disinfectant spray	200.00	1,200.00
8	bottle	2	Dishwashing Liquid	100.00	200.00
9	piece	6	Expandable Folder Long	40.00	240.00
10	piece	6	Face Shield	50.00	300.00
11	bundle	1	Folder Long(Per 100 pcs.)	800.00	800.00
12	bottle	1	Hand soap, liquid 500ml	160.00	160.00
13	bottle	4	Ink refill, Black (70ml)	360.00	1,440.00
14	bottle	4	Ink refill, Colored (70ml)	400.00	1,600.00
15	piece	2	Multi insect killer spray	350.00	700.00
16	pad	3	Note pad stick on, 2x3	60.00	180.00
17	pad	3	Note pad stick on, 3x4	70.00	210.00
18	piece	7	Pentel Pen	70.00	490.00
19	packs	6	Toilet Tissue paper 2 plys sheet, 150 pulls	120.00	720.00
TOTAL					16,705.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

[Signature]
MARLYN SAVEMORE ENTERPRISES
(Signature over printed name)

(Date)

Very truly yours,

[Signature]
JOGANIE C. RARANG
(Authorized Official)

(In case of Negotiated Purchase pursuant to Sec. 369 (a) of RA 7160, this portion must be accomplished).

Approved to be purchased thru negotiated purchase per Sanguniang Res. No. _____

Certified Correct:

Secretary to the Sanggunian

Date: _____