

PURCHASE ORDER

Municipality of Anda
Anda, Pangasinan

Supplier Address: **MARCRIS ENTERPRISES**
Lingayen, Pangasinan

P.O. No. 392-08-2022
DATE: 8-2-22
P.R. No. 072022-393
DATE: 7/18/2022

Gentlemen:

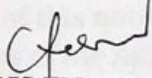
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: LGU-Anda, Pangasinan

Delivery Term: FOB DESTINATION
Payment Term: COD

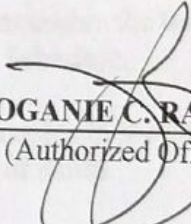
Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	Pcs.	25	Ballpen	15.00	375.00
2	Bundle	2	Envelop, (brown)long x 100	1,200.00	2,400.00
3	Set	3	File Tray	550.00	1,650.00
4	Pc.	1	Flash drive USB 16gig	1,200.00	1,200.00
5	Bundle	1	Folder, Long (per 100pcs)	800.00	800.00
6	Bundle	1	Folder, Short (per 100pcs)	750.00	750.00
7	Bottle	2	Ink refill , Black	360.00	720.00
8	Bottle	4	Ink refill , Colored	400.00	1,600.00
9	ream	20	Book Paper multipurpose Short, Substance 20	284.00	5,680.00
10	pack	5	Toilet Tissue paper 2-ply	120.00	600.00
11	ream	5	Book paper multipurpose A4, substance 20	300.00	1,500.00
				17,275.00	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
MARCRIS ENTERPRISES
(Signature over printed name)

(Date)

Very truly yours,


JOGANIE C. RARANG
(Authorized Official)

(In case of Negotiated Purchase pursuant to Sec. 369 (a) of RA 7160, this portion must be accomplished).
Approved to be purchased thru negotiated purchase per Sanguniang Res. No. _____.

Certified Correct: _____ Date: _____