PURCHASE ORDER
Municipality of Anda
Anda, Pangasinan

Supplier **MARCRIS ENTERPRISES**
Address **Lingayen, Pangasinan**

P.O. No. 320-07-2022
DATE : 7-5-22
P.R. No. 062022-308
DATE : 6/15/2022

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: LGU-Anda, Pangasinan
Date of Delivery:

Delivery Term: FOB DESTINATION
Payment Term: COD

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	ream	24	bookpaper long	330.00	7,920.00
2	ream	24	A4	300.00	7,200.00
3	pack	1	Folder Long(Per 100 pcs.)	800.00	800.00
4	Pcs.	3	USB 4 GIG	600.00	1,800.00
5	Gal.	2	Alcohol	530.00	1,060.00
6	Pcs.	50	ball pen black	15.00	750.00
7	pack	3	tissue paper	120.00	360.00
8	bot.	5	Ink black refill 70ml.	360.00	1,800.00
9	Gal.	1	Zonrox bleach	120.00	120.00
10	Pcs.	5	Correction tape	60.00	300.00
11	pack	10	Velum 100 long	110.00	1,100.00
12	Pcs.	2	Walis Tambo	200.00	400.00
13	Pcs.	2	Walis tingting	60.00	120.00
14	bot.	7	Dishwashing liquid	100.00	700.00
15	can	4	Air freshener	125.00	500.00
					24,930.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

MARCRIS ENTERPRISES
(Signature over printed name)

(Date)

JOGANIE C. RARANG
(Authorized Official)

(In case of Negotiated Purchase pursuant to Sec. 369 (a) of RA 7160, this portion must be accomplished).
Approved to be purchased thru negotiated purchase per Sanguniang Res. No._____.

Certified Correct:

_____

Date: _____