



REPUBLIC OF THE PHILIPPINES
PROVINCE OF PANGASINAN

MUNICIPALITY OF ANDA

BIDS AND AWARDS COMMITTEE

REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTANCY ASSISTANCE SERVICES IN THE FORMULATION OF THE COMPREHENSIVE LAND USE PLAN AND ZONING ORDINANCE INTEGRATING CLIMATE AND DISASTER RISK ASSESSMENT AND LDRRM PLAN C.Y. 2023-2032 OF MUNICIPALITY OF ANDA, PANGASINAN.

1. The **Local Government Unit of Anda, Pangasinan**, through the **Non-Office - Municipal Government Program - CLUP** intends to apply the sum of **Two Million Two Hundred Thousand Pesos (P 2,200,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Consultancy Assistance Services in the Formulation of the Comprehensive Land Use Plan (CLUP) and Zoning Ordinance Integrating Climate and Disaster Risk Assessment (CDRA) and LDRRM Plan C.Y. 2023-2032 of the Municipality of Anda, Pangasinan**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **Local Government Unit of Anda, Pangasinan** now calls for the submission of eligibility documents for the abovementioned Procurement. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **June 27, 2023 at 12:00 nn** at the **Conference Room, 2nd Floor, Presidencia de Anda, Anda, Pangasinan**. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Interested bidders may obtain further information from the **Office of BAC Secretariat of the LGU of Anda, Pangasinan** and inspect the Bidding Documents at the address given during **8:00 AM to 5:00 PM, Mondays to Fridays excluding Holidays**.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **July 6, 2023 up to 1:00 PM of July 18, 2023 at the Office of BAC Secretariat of LGU of Anda, Pangasinan** and upon payment of Bidding Documents fee amounting to **P 5,000.00**, pursuant to the latest Guidelines issued by the GPPB. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of **five (5)** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

In short listing the eligible consultants, the BAC, assisted by the TWG, shall:

- a. Rate each eligible consultants based on the following criteria:
 1. Applicable experience of the consultant (meaning the consulting firm) and associates in case of joint ventures -50%
 2. Qualification of Principal and Key Staff of the consultant who may assigned to the job vis-à-vis extent and complexity of the undertaking -30%



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3. Current workload relative to capacity -20%
4. 80% is the passing rate
- b. Rank the consultants based on the average of the rates given in them by the Members
- c. If the number of eligible consultants that got the minimum average rating for the short list exceeds the predetermined number of the short list of consultants, those obtaining the highest rank shall be considered. If the number of eligible consultants that got the minimum average rating required does not exceed the desired number of the short list, the BAC shall consider all such consultants as short listed.
- d. Recommend the short list of consultants to the Head of the Procuring Entity for consideration and approval.
- e. If the HOPE approves the recommendation, inform the short listed consultants about the results of the short listing process. If the HOPE disapproves the recommendation, he must inform the BAC of the reasons for the disapproval and instruct the BAC on the measures that right to be adopted.
6. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
7. The Procuring Entity shall evaluate bids using the **Quality Based Evaluation (QBE)** procedure.
8. The contract shall be completed within **6 months duration**.
9. The **Local Government Unit of Anda, Pangasinan** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

LYRA RJ C. CARPO

Head, BAC Secretariat

***Artacho St., Poblacion, Anda, Pangasinan**

***09461128389**

***bidsandawardcomofanda@gmail.com**

***www.andapangasinan.gov.ph**



PROCUREMENT ACTIVITY SCHEDULE

Name of Contract: **CONSULTANCY SERVICES IN THE FORMULATION OF THE COMPREHENSIVE LAND USE PLAN (CLUP) AND ZONING ORDINANCE INTEGRATING CLIMATE AND DISASTER RISK ASSESSMENT (CDRA) AND LDRRM PLAN C.Y. 2023-2032 OF THE MUNICIPALITY OF ANDA, PANGASINAN**

Approved Budget for the Contract (ABC): **₱ 2,200,000.00**

Source of Fund: **NON OFFICE-MUNICIPALITY GOVERNMENT PROGRAM-CLUP**

Project Duration: **SIX (6) MONTHS**

ACTIVITIES SCHEDULE:

1. Mandatory Review -**June 2,2023 at 2:00pm** at the Conference Room, 2nd Floor, Presidencia de, Anda, Pangasinan
2. Advertisement/Posting – **June 16, 2023**
3. Eligibility Checking- **June 27,2023** at 1:00pm at the Conference Room, 2nd Floor, Presidencia de, Anda, Pangasinan
4. Shortlisting – **June 29,2023**, at 1:00pm at the Conference Room, 2nd Floor, Presidencia de, Anda, Pangasinan.
5. Issuance of Bid Documents – **July 6, 2023 to July 18,2023** not later than 1:00pm at the Office of the Municipal Treasurer.
6. Pre-Bid Conference- **July 6, 2023** at 1:00pm at Conference Room, 2nd Floor, Presidencia de, Anda, Pangasinan
7. Deadline of Receipt/Bid Submission -**July 18, 2023** not later than 12:00 noon at the Office of the BAC Secretariat, 2nd Floor, Presidencia de, Anda, Pangasinan
8. Opening of Bids (Technical Proposal Only)-**July 18, 2023** at 1:00pm at the Conference Room, 2nd Floor, Presidencia de, Anda, Pangasinan
9. Bid Evaluation – **July 19, 2023 to July 20, 2023** at 1:00pm at the Conference Room, 2nd Floor, Presidencia de, Anda, Pangasinan.
10. Approval of Ranking by the HOPE and Notification of Negotiation-**July 24,2023 to July 25,2023.**
11. Negotiation-**July 26, 2023** at 1:00PM at Conference Room, 2nd Floor, Presidencia de, Anda, Pangasinan.
12. Post- Qualification-**July 27,2023 to July 28,2023 @** 1:00pm at the Conference Room, 2nd Floor, Presidencia de, Anda, Pangasinan.
13. Award to the winning Bidder -**August 1,2023**
14. Contract Agreement-**August 2, 2023**
15. Notice to Proceed- **August 3,2023**

Posted this **16th day June 2023** at the Bulletin Board, Presidencia de, Anda, Pangasinan, PhilGeps Website and Anda Website.

CARLITO C. CATIVO
BAC Chairman